

Parent / Teacher Fall Conferences
Thursday, November 2, 2017
12:00 – 4:00 p.m. & 5:00 – 8:00 p.m.

Parent/Teacher conferences for **Preschool through 8th Grades** will be held on **Thursday, November 2nd 12:00 – 4:00 p.m. & 5:00 – 8:00 p.m.** There will be **No School** for all students on both **Thursday, November 2nd and Friday, November 3rd.**

Parents of students in all grades will be given an assigned time for their conference. Parents of Jr. High students are assigned a time to meet with their student's **home room teacher only**. If an additional conference is requested to meet with another teacher, parents may wait for an opening slot on conference day or may schedule a conference with the teacher for a different day. Conference times will be fifteen minutes in length. If you feel that you need more time for a conference, the teachers will be happy to schedule an additional conference **at a later date**. Families with more than one child will be assigned consecutive times.

The **teachers for grades K-5** will meet with parents at their assigned time in their **classrooms** for conferences.

Teachers in grades 6th-8th will meet with parents at their assigned time in the **cafeteria** for their conferences.

Specials teachers do not have assigned times and will be available for conferences outside of the **cafeteria 12:00 - 4:00 p.m.** Please contact specials teachers if a different meeting time / day is needed.

To schedule a conference time period that best meets your needs please fill out the bottom portion of this form to indicate if you would prefer a conference time between 12:00 – 4:00 p.m. or 5:00 – 8:00 p.m. (there is a teacher dinner break 4:00 – 5:00 p.m.)

Your oldest / only student should return the lower portion of this form **no later than Tuesday, October 10th**. Every effort will be made to give you the time period you have requested. **On Thursday, October 19th, a form with your specific conference time will be sent home with your oldest/only student.** If you have a conflict with your conference time, please contact the teacher to reschedule.

Please return the bottom of this form to school by **Tuesday, October 10th**.

Parent / Teacher Fall Conferences Scheduling Form
Thursday, November 2, 2017

Por favor marque la línea si su familia necesita un intérprete durante las Conferencias de Padres y Maestros.

Conference time period preferred: (Please number by choice 1st & 2nd)

_____ Thursday, November 2, 2017 Noon – 4:00 p.m.

or

_____ Thursday, November 2, 2017 5:00 – 8:00 p.m.

Student _____ Grade _____ Teacher _____

Student _____ Grade _____ Teacher _____

Student _____ Grade _____ Teacher _____

Student _____ Grade _____ Teacher _____

Student _____ Grade _____ Teacher _____

Parent Signature: _____